

AGENDA
CITY COUNCIL MEETING
November 8, 2022 7:00 P.M.

Pledge of Allegiance
Invocation:

Roll Call – Council, Elected Officials/SSD

1. Approve minutes:
 - a. October 25, 2022 – Regular Meeting
2. Approve agenda
3. Citizens desiring to address Council
 - a. Speaker forms available at end of Council table. If you would like to address Council, please fill out the form and submit to Council President prior to meeting.
 - b. Please stand and move to the microphone if available.
 - c. Give name and address.
 - d. Be specific on suggestions to Council or requests of Council.
 - e. Please limit your remarks to no more than five minutes.
 - f. Address your remarks to the whole Council through the President of Council.
 - g. Refrain from getting into a conversation with a member of the audience or an individual Council member during your presentation.
 - h. Following your presentation, the Council President will recognize individual Council members to ask you questions.
4. Legislation
 - a. Ordinance No. 2022-73 (1st Reading)
Fireworks Codified Section 567
 - b. Ordinance No. 2022-89 (1st Reading)
Powers Annexation
 - c. Ordinance No. 2022-90* (1st Reading)
ARPA Procurement Policy
 - d. Ordinance No. 2022-91 (1st Reading)
Auditor of State – LGS-Reconciliations
 - e. Resolution No. 2022-14* (1st Reading)
Then and Now Certificates

*needs voted onto the agenda
5. Other Business

6. Official Reports (if desired)
 - a. Auditor – Brian Saterfield
 - b. Treasurer – Rodney Sparks
 - c. Director of Law – Thomas Palmer
7. Mayor’s Report
8. Executive Session – Collective Bargaining Matters
9. President of Council Comments
10. Adjournment

4a

ORDINANCE NO. 2022-73

**ENTITLED AN ORDINANCE ESTABLISHING
SECTION 567 OF THE GALION CITY ORDINANCES
PERTAINING TO CONSUMER GRADE
FIREWORKS.**

WHEREAS, the Governor of Ohio recently signed H.B. 172, amending Ohio Revised Code 3743.45, effective July 1, 2022, allowing any person authorized to possess consumer grade fireworks to discharge, ignite or explode fireworks on their property, or if permitted, on another person's property on certain designated days of the year; and

WHEREAS, H.B. 172 also provides that pursuant to home rule authority, a city may choose to restrict the days and times that a person may discharge consumer grade fireworks or may impose a complete ban on the use of consumer grade fireworks; and

WHEREAS, under home rule, Ohio cities have also banned the possession of consumer grade fireworks and Council chooses to do the same; and

WHEREAS, Council finds that the possession, sale, or discharge of fireworks poses a significant danger to the public and may cause serious injuries as well as significant property damage, especially in residential and business areas; and

WHEREAS, Council finds that it is in the best interests of the public to ban the possession, sale or discharge of fireworks otherwise permitted in H.B. 172; and

WHEREAS, Council has determined that a new Section of Galion Codified Ordinances, Section 567 should be created to create this ban on the possession, sale or discharge of fireworks otherwise permitted in H.B. 172.

NOW THEREFORE, THE COUNCIL OF THE CITY OF GALION HEREBY ORDAINS

THAT:

Section 1: That Section 567 of the Galion Codified Ordinances is hereby created and adopted to read as follows:

CHAPTER 567. CONSUMER GRADE FIREWORKS

567.01 DEFINITIONS

As used in this chapter:

(a) "Consumer grade fireworks" means 1.4G fireworks consistent with regulations of the United States department of transportation as expressed using the designation "division 1.4" in Title 49, Code of Federal Regulations and subject to Sections 3743.22, 3743.44, 3743.45, and 3743.451 of the Ohio Revised Code.

567.02 POSSESSION OF CONSUMER GRADE FIREWORKS

No person shall possess consumer grade fireworks in this Municipality or shall possess for sale or sell consumer grade fireworks in this Municipality, except a licensed manufacturer of fireworks as authorized by Ohio R.C. 3743.02 to 3743.08, a licensed wholesaler of fireworks as authorized by Ohio R.C. 3743.15 to 3743.21, an out-of-state resident as authorized by Ohio R.C. 3743.44, a resident of this State as authorized by Ohio R.C. 3743.45, or a licensed exhibitor of fireworks as authorized by Ohio R.C. 3743.50 to 3743.55 and Section 1519.02 and except as provided in Section 1519.05.

567.03 USE OF CONSUMER GRADE FIREWORKS

Except as provided in Section 1519.05 and except for licensed exhibitors of fireworks authorized to conduct a fireworks exhibition pursuant to Ohio R.C. 3743.50 to 3743.55 and Section 1519.02, no person shall discharge, ignite or explode any consumer grade fireworks in this Municipality.

Section 2: That this Ordinance shall be published in accordance with Ohio Revised Code Sections 731.21 and 731.22.

Section 3: This ordinance shall become effective at the earliest time allowed by law, after its passage.

ERIC WEBBER
PRESIDENT OF COUNCIL

ATTEST:

JULIE L. BELL
CLERK OF COUNCIL

APPROVED AS TO FORM:

THOMAS N. PALMER
DIRECTOR OF LAW

PRESENTED TO MAYOR ON: _____

APPROVED: _____
THOMAS M. O'LEARY, MAYOR (Date)

ADOPTED ON FIRST READING: _____
DATE

ADOPTED ON SECOND READING: _____
DATE

ADOPTED ON THIRD READING: _____
DATE

VOTE ON FINAL READING	YEA	NAY
MS. AULT	_____	_____
MR. BODKINS	_____	_____
MS. DURBIN	_____	_____
DR. FELLNER	_____	_____
MS. FRANK	_____	_____
MR. RICHART	_____	_____
MS. ZEGER	_____	_____

4b

ORDINANCE NO. 2022-89

ENTITLED AN ORDINANCE AUTHORIZING THE SAFETY-SERVICE DIRECTOR TO EXECUTE AND FILE A PETITION WITH THE BOARD OF COUNTY COMMISSIONERS OF CRAWFORD COUNTY TO ANNEX TO THE CITY OF GALION 48.577 ACRES, MORE OR LESS, OF CITY-OWNED LAND, AND DECLARING AN EMERGENCY.

WHEREAS, this City owns certain 48.577 acres of land, more or less, in Polk Township, Crawford County, which is adjacent to the City's corporate limits; and

WHEREAS, this land contains City-owned property and facilities known as Powers Reservoir; and

WHEREAS, in order to exercise control and law enforcement authority over the property, it must be incorporated into the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GALION, STATE OF OHIO:

Section 1: That the Safety-Service Director is hereby authorized and directed to sign on behalf of the City of Galion and this Council a Petition to annex the real estate more particularly described in Exhibit A, which is attached hereto and made a part hereof, and to cause such Petition to be filed with the Commissioners of Crawford County, Ohio.

Section 2: That the Director of Law, Thomas N. Palmer is hereby authorized and directed to prosecute the proceedings necessary to affect this annexation.

Section 3: That this Ordinance shall be published in accordance with applicable Ohio Law.

Section 4: That in order to preserve the public peace, health, safety and welfare of the City of Galion and its inhabitants, and for the further reason that the immediate approval of this Ordinance is necessary so that the annexation process can be completed as soon as possible, this

measure is determined to be an emergency Ordinance, and shall take effect and be in force immediately upon its adoption.

ERIC WEBBER
PRESIDENT OF COUNCIL

ATTEST:

JULIE L. BELL
CLERK OF COUNCIL

APPROVED AS TO FORM: _____
THOMAS N. PALMER
DIRECTOR OF LAW

PRESENTED TO MAYOR ON: _____

APPROVED: _____
THOMAS M. O'LEARY, MAYOR (Date)

ADOPTED ON FIRST READING: _____
DATE

ADOPTED ON SECOND READING: _____
DATE

ADOPTED ON THIRD READING: _____
DATE

VOTE ON FINAL READING	<u>YEA</u>	<u>NAY</u>
MS. AULT	_____	_____
MR. BODKINS	_____	_____
MS. DURBIN	_____	_____
DR. FELLNER	_____	_____
MS. FRANK	_____	_____
MR. RICHART	_____	_____
MS. ZEGER	_____	_____

PETITION FOR ANNEXATION BY MUNICIPALITY FOR MUNICIPAL OWNED LAND TO THE CITY OF GALION OF 48.577 ACRES MORE OR LESS IN THE TOWNSHIP OF POLK, CRAWFORD COUNTY, OHIO

(SECTION 709.15 O.R.C.)

TO THE BOARD OF COMMISSIONERS OF CRAWFORD COUNTY, OHIO:

Pursuant to Ohio Revised Code 709.15 and authorized by Galion City Council Ordinance No. 2022- 89 the City of Galion wishes to annex the territory hereinafter described, consisting of 48.577 acres, more or less, in the Township of Polk which area is contiguous and owned by the City of Galion do hereby pray that said territory be annexed to the City of Galion according to the statutes of the State of Ohio and that no island of unincorporated area will be created within the borders of this annexation.

A full and accurate description and plat of said territory so prayed to be annexed are both attached hereto and incorporated herein by reference and made a part hereof.

Thomas N. Palmer, City of Galion Director of Law, whose address is 301 Harding Way East, Galion, Ohio 44833 is hereby authorized and directed pursuant the aforementioned Ordinance to prosecute the proceedings necessary to effect it.

WHOEVER SIGNS THIS PETITION EXPRESSLY WAIVES THEIR RIGHT TO APPEAL IN LAW OR EQUITY FROM THE BOARD OF COUNTY COMMISSIONERS' ENTRY OF ANY RESOLUTION PERTAINING TO THE SPECIAL ANNEXATION PROCEDURE SET FORTH IN SECTION 709.16, ALTHOUGH A WRIT OF MANDAMUS MAY BE SOUGHT TO COMPEL THE BOARD TO PERFORM ITS DUTIES REQUIRED BY LAW FOR SAID SPECIAL ANNEXATION PROCEDURE.

NAME

DATE

ADDRESS

City of Galion

Nicole M. Ward
Safety-Service Director

301 Harding Way East
Galion, Ohio 44833



ENGINEERS •
SURVEYORS

1810 E. Mansfield St.
P.O. Box 325
Bucyrus, Ohio 44820
(419) 562-7757
(419) 562-4717 fax

**LEGAL DESCRIPTION FOR THE CITY OF GALION
TOWNSHIP OF POLK, COUNTY OF CRAWFORD
48.577 ACRES ANNEXATION**

SITUATED IN THE STATE OF OHIO, COUNTY OF CRAWFORD, TOWNSHIP OF POLK, BEING PART OF THE NORTHEAST AND SOUTHEAST QUARTERS OF SECTION 1, TOWNSHIP 15 NORTH, RANGE 21 WEST, CONTAINING 48.577 ACRES OF LAND CONVEYED TO THE CITY OF GALION OF RECORD IN DEED BOOK 229, PAGE 145, AND OFFICIAL RECORD 998, PAGE 2368, RECORDS REFER TO THE RECORDER'S OFFICE CRAWFORD COUNTY, OHIO, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT AN IRON PIN SET AT THE SOUTHEAST CORNER OF SAID NORTHEAST QUARTER, THE NORTHEAST CORNER OF SAID SOUTHEAST QUARTER, AND A SOUTHEAST CORNER OF SAID CITY OF GALION TRACT ACQUIRED IN DEED BOOK 229, PAGE 145;

THENCE NORTH 89°21'01" WEST, A DISTANCE OF 201.96 FEET WITH THE SOUTH LINE OF SAID NORTHEAST QUARTER, THE NORTH LINE OF SAID SOUTHEAST QUARTER, AND A SOUTH LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIPE FOUND;

THENCE SOUTH 00°37'50" WEST, A DISTANCE OF 650.07 FEET WITH AN EAST LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIPE FOUND;

THENCE NORTH 89°20'44" WEST, A DISTANCE OF 1132.25 FEET WITH A SOUTH LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIPE FOUND;

THENCE NORTH 00°40'05" EAST, A DISTANCE OF 649.98 FEET WITH A WEST LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIPE FOUND ON THE CENTERLINE OF THE EAST TERMINUS OF HILLGROVE ROAD – TOWNSHIP ROAD 316 (50 FEET IN WIDTH), THE NORTH LINE OF SAID SOUTHEAST QUARTER, THE SOUTH LINE OF SAID NORTHEAST QUARTER, AND A WESTERLY CORNER OF SAID CITY OF GALION TRACT;

THENCE NORTH 00°38'59" EAST, A DISTANCE OF 89.00 FEET WITH THE EAST TERMINUS OF SAID HILLGROVE ROAD AND A WEST LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIN SET;

THENCE NORTH 89°21'01" WEST, A DISTANCE OF 80.61 FEET WITH THE NORTH RIGHT-OF-WAY LINE OF SAID HILLGROVE ROAD AND A SOUTH LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIN SET;

THENCE SOUTH 45°38'59" WEST, A DISTANCE OF 90.51 FEET WITH A NORTHWEST RIGHT-OF-WAY LINE OF SAID HILLGROVE ROAD AND A SOUTHEAST LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIN SET;

THENCE NORTH 89°21'01" WEST, A DISTANCE OF 528.43 FEET WITH THE NORTH RIGHT-OF-WAY LINE OF SAID HILLGROVE ROAD AND A SOUTH LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIN SET;

THENCE NORTH 31°06'06" WEST, A DISTANCE OF 16.64 FEET WITH A NORTHEAST RIGHT-OF-WAY LINE OF SAID HILLGROVE ROAD AND A SOUTHWEST LINE OF SAID CITY OF GALION TRACT, TO AN IRON PIN SET ON THE SOUTH RIGHT-OF-WAY LINE OF RAILROAD STREET – TOWNSHIP ROAD 226 (33 FEET IN WIDTH) AND A NORTHWEST CORNER OF SAID CITY OF GALION TRACT;

THENCE SOUTH 59°13'10" WEST, A DISTANCE OF 75.08 FEET WITH THE SOUTH RIGHT-OF-WAY LINE OF SAID RAILROAD STREET, TO A MAG SPIKE SET ON THE CENTERLINE INTERSECTION OF HILLGROVE ROAD WITH THE SOUTH RIGHT-OF-WAY LINE OF SAID RAILROAD STREET AND THE SOUTH LINE OF SAID NORTHEAST QUARTER;

THENCE NORTH 89°21'01" WEST, A DISTANCE OF 63.28 FEET WITH THE SOUTH LINE OF SAID NORTHEAST QUARTER, PASSING A SURVEY NAIL FOUND AT 31.64 FEET, TO A RAILROAD SPIKE FOUND ON THE NORTH RIGHT-OF-WAY LINE OF SAID RAILROAD STREET AND A SOUTH LINE OF A TRACT CONVEYED TO NEW YORK CENTRAL LINES, LLC., OF RECORD IN DEED BOOK 481, PAGE 001;

THENCE NORTH 59°13'10" EAST, A DISTANCE OF 2515.98 FEET WITH THE NORTH RIGHT-OF-WAY LINE OF SAID RAILROAD STREET, A NORTH LINE OF SAID CITY OF GALION TRACT, AND A SOUTH LINE OF SAID NEW YORK CENTRAL LINES TRACT, PASSING AN IRON PIN FOUND AT 2275.97 FEET, TO AN IRON PIN SET ON THE EAST LINE OF SAID NORTHEAST QUARTER;

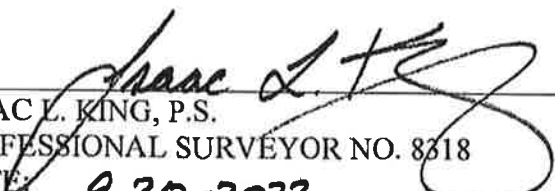
THENCE SOUTH 00°49'11" WEST, A DISTANCE OF 1311.99 FEET WITH THE EAST LINE OF SAID NORTHEAST QUARTER AND AN EAST LINE OF SAID CITY OF GALION TRACTS, PASSING AN IRON PIN SET AT 38.78 FEET, AN IRON PIPE FOUND AT 240.02 FEET, AND AN IRON PIN FOUND AT 254.22 FEET, TO THE IRON PIN SET AT THE POINT OF BEGINNING, CONTAINING 48.577 ACRES OF LAND, OF WHICH 31.684 ACRES ARE IN THE NORTHEAST QUARTER AND 16.893 ACRES ARE IN THE SOUTHEAST QUARTER, MORE OR LESS.

THE ABOVE DESCRIPTION WAS BASED ON A SURVEY PREPARED BY MAKEEVER AND ASSOCIATES, INC. UNDER THE DIRECT SUPERVISION OF ISAAC L. KING, P.S. PROFESSIONAL SURVEYOR NUMBER 8318, IN SEPTEMBER, 2022, AND IS SUBJECT TO ALL HIGHWAYS, EASEMENTS, AND RESTRICTIONS OF RECORD.

ALL BEARINGS SHOWN HEREIN ARE BASED ON THE OHIO STATE PLANE COORDINATE SYSTEM, NORTH ZONE, (NAD 83 2011).

ALL IRON PINS SET ARE 5/8" O.D. X 30" LONG REINFORCING RODS WITH YELLOW PLASTIC CAPS STAMPED "MAKEEVER AND ASSOC." UNLESS OTHERWISE NOTED.

PRIOR DEED REFERENCE: DEED BOOK 229, PAGES 145
OFFICIAL RECORD 998, PAGE 2368
OFFICIAL RECORD 951, PAGE 2513.



ISAAC L. KING, P.S.
PROFESSIONAL SURVEYOR NO. 8318
DATE: 9-30-2022



4c

Ordinance No. 2022-90
will be forwarded as
soon as possible.

Thanks

4d

ORDINANCE NO. 2022-91

ENTITLED AN ORDINANCE AUTHORIZING THE SAFETY SERVICE DIRECTOR TO EXECUTE AN AGREEMENT BETWEEN THE AUDITOR OF STATE KEITH FABER AND THE CITY OF GALION FOR LOCAL GOVERNMENT SERVICES TO RECONCILE CASH JOURNALS FOR THE PERIOD OF JANUARY 1 THROUGH DECEMBER 31, 2022 AND DECLARING AN EMERGENCY.

WHEREAS, the City of Galion currently uses the services of the Ohio Auditor of State Local Government Services Section for the annual financial statements, and

WHEREAS, the city is in need of assistance in reconciling the cash journals with the bank; and

WHEREAS, the Auditor of State Keith Faber has presented the City of Galion with an Agreement to reconcile the City's cash journal with the bank for the period of January 1, 2022 through December 31, 2022.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GALION, STATE OF OHIO:

Section 1: That the Safety-Service Director be, and he is hereby, authorized on behalf of the City of Galion to execute an Agreement between Auditor of State Keith Faber and the City of Galion, to perform the services necessary for the reconciliation of the City's cash journal for the period of January 1, 2022 through December 31, 2022 substantially in accordance with the Agreement attached hereto as Exhibit A and made a part hereof.

Section 2: That the fees and expenses to be paid for said local government services, not to exceed Ten Thousand Dollars (\$10,000.00), be paid from funds appropriated accordingly to the Auditor's account in the General Fund (101).

Section 3: That this Ordinance shall be published in accordance with applicable Ohio Law.

Section 4: That in order to preserve the public peace, health, safety and welfare of the Ordinance No. 2022-91

City of Galion and its inhabitants, and in order to approve this contract without delay, this measure is determined to be an emergency Ordinance and shall take effect and be at the earliest time allowed by law after its passage.

ERIC WEBBER
PRESIDENT OF COUNCIL

ATTEST:

JULIE L. BELL
CLERK OF COUNCIL

APPROVED AS TO FORM:

THOMAS N. PALMER
DIRECTOR OF LAW

PRESENTED TO MAYOR ON: _____

APPROVED: _____
THOMAS M. O'LEARY, MAYOR (Date)

ADOPTED ON FIRST READING: _____
DATE

ADOPTED ON SECOND READING: _____
DATE

ADOPTED ON THIRD READING: _____
DATE

VOTE ON FINAL READING	<u>YEA</u>	<u>NAY</u>
MS. AULT	_____	_____
MR. BODKINS	_____	_____
MS. DURBIN	_____	_____
DR. FELLNER	_____	_____
MS. FRANK	_____	_____
MR. RICHART	_____	_____
MS. ZEGER	_____	_____

OHIO AUDITOR OF STATE KEITH FABER



Local Government Services
88 East Broad Street, Fourth Floor
Columbus, Ohio 43215-3506
(614) 466-4717 or (800) 345-2519
ContactLGS@ohioauditor.gov

October 28, 2022

Brian Saterfield, Auditor
City of Galion
301 Harding Way East
Galion, Ohio 44833

Dear Mr. Satterfield:

This letter is to confirm our understanding of the terms and objectives of our engagement with the City of Galion (the City) and the nature and limitations of the services to be provided by the Local Government Services Section of the State Auditor's Office (LGS). The services requested are as follows:

1. Reconcile the City's cash journal with the bank for the period January 1, 2022 through December 31, 2022.

The City will be responsible for identifying the appropriate account codes for all source documents, such as receipts and purchase orders.

Management is responsible for making all financial records and related information available to LGS. The hours of service offered in this letter are based upon the following information being provided by the City:

1. Bank statements, canceled checks, invoices, county auditor settlements, pay-in receipts, check register, and deposit slips;
2. Information regarding short-term debt (notes) including a schedule of changes in short-term debt that details balances at the beginning and end of the year, increases and decreases, and the purpose for which the short-term debt was issued;
3. Information regarding long-term debt balances as of the beginning and end of the year and information regarding additions and payments that occurred during the year. Copies of amortization schedules that distinguish between principal and interest for each outstanding issue must also be provided; and,

4. Information regarding transfers by fund including the amount and purpose for each transfer.

All documents provided to LGS in connection with our services including financial records and reports, payroll records, employee rosters, health and medical records, tax records, etc. must be redacted of any personal information before submission. Personal information is defined as social security numbers, dates of birth, drivers' license numbers or financial institution account numbers associated with an individual. The City shall redact all personal information from electronic records before they are transmitted to LGS. This information should be fully blacked out in all paper documents prior to sending them to LGS. If personal information cannot be redacted from any records or documents, the City's office must identify these records to LGS prior to their submission.

If redacting this personal information impairs the ability of LGS to provide the contracted services, the City and Auditor of State's Office will consider these exceptions on a case-by-case basis. Additionally, if redacting this information creates hardship on the City in terms of resources, recordkeeping or other issues, the City and LGS may collaborate on alternative methods of providing the City's data to LGS without compromising the personal information on individuals served or employed by the City.

All work papers prepared by the Office of the Auditor of State will remain the property of the Auditor of State. Accordingly, we are responsible for their care and custody. At the conclusion of the project, we will provide copies of any of the work papers you would like to have for your records. However, the work papers should not be regarded as a part of, or a substitute for, your accounting records.

The City of Galion remains responsible for the reconciliation. It is therefore the responsibility of the City Auditor to be in a position in fact and appearance to make informed judgments while reviewing, evaluating, and approving the services provided under this engagement. It is also the City of Galion's responsibility to design, implement, and maintain internal controls, including monitoring ongoing activities

To demonstrate that the City is fulfilling these responsibilities, the following safeguards will be observed. The City will designate a management level individual to be the primary contact accountable for overseeing this engagement and who will take responsibility for the appropriateness of the results of this engagement. If the City has determined that someone other than the individual with whom we worked last year will fulfill this role, the City must submit documentation to support the new designee's knowledge and capability to perform this function. We will meet with this individual periodically to update our progress and to allow the individual to monitor engagement performance to ensure it meets management's objectives. This individual will perform all management functions and make all management decisions related to this reconciliation and will accept full responsibility for such decisions. Accordingly, this individual will review and approve all reconciliations and proposed adjustments. Finally, this

Brian Saterfield, Auditor
City of Galion
October 28, 2022
Page 3 of 4

individual will evaluate the adequacy of the services performed under this engagement by the Local Government Services Section of the Office of the Auditor of State.

Management is responsible for identifying and ensuring the City complies with the laws and regulations applicable to its activities. Management is also responsible to prevent and detect fraud. Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform the appropriate level of management of any material errors, and of any evidence or information that comes to our attention during the performance of our reconciliation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our reconciliation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential.

If we provide the services offered in this engagement letter, and during the course of the engagement we determine there are significant adjustments needed, the Auditor of State's Office will no longer be independent with respect to the City of Galion.

It is estimated that 200 hours will be needed to complete this project. Our fees for these services will be billed monthly to the City at a rate of \$50 per hour, and the total cost is not anticipated to exceed \$10,000. If additional time or services should be necessary, we will notify the City regarding any amendment to this contract that may be required.

Pursuant to Ohio Rev. Code § 117.13, the City may charge all of these fees to the general fund or you may allocate the cost among the general fund and other eligible funds. While eligible funds may include federal grant funds, additional restrictions under the Uniform Guidance 2 CFR 200.425 should be considered. For more information, refer to the annual Hourly Audit Rates and Allocation of Audit Costs technical bulletin available at www.ohioauditor.gov.

Upon a 30 day written notice, either party may terminate this Agreement for any reason. Such notice shall be sent by U.S. mail or by personal delivery to Auditor of State, Local Government Services Section, 88 East Broad Street, Fourth Floor, Columbus, Ohio 43215-3506. In the event of such termination, the Auditor of State shall be compensated at the contractually agreed-upon rate for any and all work done to the date of such notice.

The Auditor of State's billing statements are available through the office's eServices portal located at <https://eservices.ohioauditor.gov>. The City should complete the registration process to establish an eServices account. A confirmed account will have the ability to access and/or update information regarding their customer account, including entity City contact information, billing and payments, and an electronic check option for online payments. Authorized users are encouraged to keep eServices contact information updated.

Auditor of State billing statements are prepared monthly, and are sent to clients who have an outstanding balance through a paperless electronic billing system. The City will receive an email notification at the beginning of the month that a statement is available for review. The City

Brian Saterfield, Auditor
City of Galion
October 28, 2022
Page 4 of 4

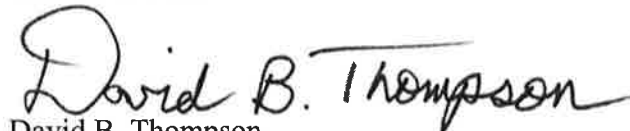
should access their billing statement upon receipt through eServices, and payment is due by the date identified on the statement.

A failure to pay the Auditor of State in full within forty-five days of the payment due date may result in additional action as authorized under Ohio Revised Code Sections 131.02 (A) and/or 117.13(D).

If you are in agreement with the terms of this contract, please sign and certify this engagement letter in the appropriate spaces and return it to me no later than November 18, 2022. If we do not hear from you by November 18, 2022, we will assume the City does not wish to contract for the services of the Local Government Services Section of the Office of the Auditor of State. Should you have any questions concerning this letter, please do not hesitate to contact Cindy McCafferty, Chief Project Manager, at 1-800-345-2519.

Sincerely,

KEITH FABER
Auditor of State


David B. Thompson
Chief of Local Government Services

We desire the Auditor of State's Office to perform the services described above and agree to the terms and conditions set forth in this letter.

CITY OF GALION

Date: _____

By: _____
Safety/Service Director

Ordinance No. _____

It is hereby certified that the amount of \$ _____ required to pay this contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of the _____ Fund, free from any obligation or certification now outstanding.

Date: _____

Brian Saterfield, Auditor

cc: Cindy McCafferty, Chief Project Manager
Stacie Scholl, Chief Auditor

4e

RESOLUTION NO. 2022-14

ENTITLED A RESOLUTION APPROVING AND RATIFYING THE PRIOR ACTS OF THE DEPARTMENT HEADS AND SAFETY-SERVICE DIRECTOR AND APPROVING "THEN AND NOW" CERTIFICATES FOR SAID EXPENDITURES, AND DECLARING AN EMERGENCY.

WHEREAS, in accordance with O.R.C. Section 5705.41, purchase orders are to be obtained before any contract, agreement, obligation, payment or expenditure is made by any City Department, and

WHEREAS, in instances where a contract or agreement is signed or an obligation, payment, or expenditure is incurred before the purchase order is issued or when an open purchase order has been accidentally closed prematurely, a THEN AND NOW Certificate must be obtained.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GALION, OF CRAWFORD COUNTY, STATE OF OHIO:

Section 1: That the expenditure of \$4,127.70 for chemicals to Environmental Mgmt. & Devel. Inc., is hereby approved and such prior act without a purchase order is hereby ratified.

Section 2: That the expenditure of \$5,997.00 for chemicals to Brenntag Mid-South Inc., is hereby approved and such prior act without a purchase order is hereby ratified.

Section 3: That the expenditure of \$5,397.84 for chemicals to Bonded Chemicals Inc., is hereby approved and such prior act without a purchase order is hereby ratified.

Section 4: That the expenditure of \$7,048.36 for chemicals to Bonded Chemicals Inc., is hereby approved and such prior act without a purchase order is hereby ratified.

Section 5: That the "Then and Now" Certificates are hereby approved for the above expenditures.

Section 6: That this Resolution shall be published in accordance with Ohio Revised Code Sections 731.21 and 731.22.

Section 7: This Resolution is hereby declared to be an emergency measure necessary in order to pay City obligations, and to preserve the public peace, health, safety, and welfare of the City; and shall take at the earliest time allowed by law, after its passage.

ERIC WEBBER
PRESIDENT OF COUNCIL

ATTEST:

JULIE L. BELL
CLERK OF COUNCIL

APPROVED AS TO FORM: _____
THOMAS N. PALMER
LAW DIRECTOR

PRESENTED TO MAYOR ON: _____

APPROVED: _____
THOMAS M. O'LEARY, MAYOR (Date)

ADOPTED ON FIRST READING: _____
DATE

ADOPTED ON SECOND READING: _____
DATE

ADOPTED ON THIRD READING: _____
DATE

VOTE ON FINAL READING	<u>YEA</u>	<u>NAY</u>
MS. AULT	_____	_____
MR. BODKINS	_____	_____
MS. DURBIN	_____	_____
DR. FELLNER	_____	_____
MS. FRANK	_____	_____
MR. RICHART	_____	_____
MS. ZEGER	_____	_____

Requisition

Req 22-WTP-90-A



[Req 22-WTP-91-A](#) | [Workflow Items](#) | [Req 22-WTP-90-A](#)

REQUISITION WORKFLOW:	Water Filtration Then & Now
DESCRIPTION:	EMD - WTP Chemicals
ORDER DATE:	11/2/2022
DEPARTMENT:	WATER FILTRATION DEPARTMENT
VENDOR:	E02118 (ENVIRONMENTAL MGMT & DEVEL INC)
WORKFLOW STATE:	Submitted
CURRENT QUEUE:	City Council Approval
NUMBER:	22-WTP-90-A
PURCHASE ORDER:	
TOTAL VALUE:	\$4,127.70
NOTES:	Then & Now

MORE INFORMATION

BLANKET TYPE:	N/A
BLANKET EXPIRATION DATE:	
OPTIONAL PO NUMBER OVERRIDE:	
DUE DATE:	
SHIP TO:	(WATER TREATMENT PLANT) 625 W RAILROAD ST GALION OH 44833-3158
SHIP VIA:	N/A
SHIPPING INFO:	
FOB:	Not specified
CONTRACT:	N/A
CONFIRMING:	<input type="checkbox"/>
JUSTIFICATION:	
PLANT BATCH:	
ORIGINATOR:	JOSH KEELER
CREATED DATE:	11/2/2022
LAST MODIFIED DATE:	11/2/2022
LAST COMMENT:	

Drag a column header here to group by that column

FILE	NOTES	CREATED DATE	CREATED BY	FILTER
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Requisition

Req 22-WTP-91-A



Submit Approve Deny Redirect Cancel Comment Validate

Budget Request

[Workflow Items](#) | [Req 22-WTP-91-A](#)

REQUISITION WORKFLOW:	Water Filtration Then & Now
DESCRIPTION:	Brenntag - WTP Chemicals
ORDER DATE:	11/2/2022
DEPARTMENT:	WATER FILTRATION DEPARTMENT
VENDOR:	B04377 (BRENNTAG MID-SOUTH, INC.)
WORKFLOW STATE:	Submitted
CURRENT QUEUE:	City Council Approval
NUMBER:	22-WTP-91-A
PURCHASE ORDER:	
TOTAL VALUE:	\$5,997.00
NOTES:	Then & Now

MORE INFORMATION

BLANKET TYPE:	N/A
BLANKET EXPIRATION DATE:	
OPTIONAL PO NUMBER OVERRIDE:	
DUE DATE:	
SHIP TO:	(WATER TREATMENT PLANT) 625 W RAILROAD ST GALION OH 44833-3158
SHIP VIA:	N/A
SHIPPING INFO:	
FOB:	Not specified
CONTRACT:	N/A
CONFIRMING:	<input type="checkbox"/>
JUSTIFICATION:	
PLANT BATCH:	
ORIGINATOR:	JOSH KEELER
CREATED DATE:	11/2/2022
LAST MODIFIED DATE:	11/2/2022
LAST COMMENT:	

Requisition Lines Requisition Memo Lines Workflow Histories Attachments



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FILE	NOTES	CREATED DATE	CREATED BY	FILTER
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Requisition

Req 22-WTP-92-A



[Workflow Items](#) | [Req 22-WTP-92-A](#)

REQUISITION WORKFLOW: Water Filtration Then & Now
DESCRIPTION: Bonded - WTP Chemicals
ORDER DATE: 11/2/2022
DEPARTMENT: WATER FILTRATION DEPARTMENT
VENDOR: [B03600 \(BONDED CHEMICALS, INC.\)](#)
WORKFLOW STATE: Submitted
CURRENT QUEUE: [City Council Approval](#)
NUMBER: 22-WTP-92-A
PURCHASE ORDER:
TOTAL VALUE: \$5,397.84
NOTES: Then & Now

MORE INFORMATION

BLANKET TYPE: N/A
BLANKET EXPIRATION DATE:
OPTIONAL PO NUMBER OVERRIDE:
DUE DATE:
SHIP TO: [\(WATER TREATMENT PLANT\) 625 W RAILROAD ST GALION OH 44833-3158](#)
SHIP VIA: N/A
SHIPPING INFO:
FOB: Not specified
CONTRACT: N/A
CONFIRMING:
JUSTIFICATION:
PLANT BATCH:
ORIGINATOR: JOSH KEELER
CREATED DATE: 11/2/2022
LAST MODIFIED DATE: 11/2/2022
LAST COMMENT:



Drag a column header here to group by that column

FILE	NOTES	CREATED DATE	CREATED BY	FILTER
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Requisition

Req 22-WTP-97-A



[Workflow Items](#) | [Req 22-WTP-97-A](#)

REQUISITION WORKFLOW:	Water Filtration Then & Now
DESCRIPTION:	Bonded Chemicals - WTP Chemicals
ORDER DATE:	11/4/2022
DEPARTMENT:	WATER FILTRATION DEPARTMENT
VENDOR:	B03600 (BONDED CHEMICALS, INC.)
WORKFLOW STATE:	Submitted
CURRENT QUEUE:	City Council Approval
NUMBER:	22-WTP-97-A
PURCHASE ORDER:	
TOTAL VALUE:	\$7,048.36
NOTES:	

MORE INFORMATION

BLANKET TYPE:	N/A
BLANKET EXPIRATION DATE:	
OPTIONAL PO NUMBER OVERRIDE:	
DUE DATE:	
SHIP TO:	(WATER TREATMENT PLANT) 625 W RAILROAD ST GALION OH 44833-3158
SHIP VIA:	N/A
SHIPPING INFO:	
FOB:	Not specified
CONTRACT:	N/A
CONFIRMING:	<input type="checkbox"/>
JUSTIFICATION:	
PLANT BATCH:	
ORIGINATOR:	JOSH KEELER
CREATED DATE:	11/4/2022
LAST MODIFIED DATE:	11/4/2022
LAST COMMENT:	



Drag a column header here to group by that column

FILE	NOTES	CREATED DATE	CREATED BY	FILTER
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